

All Job Descriptions include the following:

- Pay Rate
- Brief Description
- Responsibilities & Expectations
- Requirements to qualify for this position
- Job Openings

Job descriptions are subject to change and are a general overview.

Pay Rate

Starting pay is \$55,000 annual salary. Future pay increases are based on overall profit of the company. This job could pay up to \$75,000 a year based on company growth projections.

Brief Description

The General Manager is in charge of everything related to the maid service company and reports directly to the owner. This position is often the job taken by the Store Owner as an active owner. The General Manager will visit each office to visit with Area Managers, Team Leaders and Cleaning Partners to make sure they are on track to reach their goals.

Responsibilities & Expectations of a General Manager

- Manage all aspects of the cleaning business
- Meet or exceed all financial goals, as set by the owner
- Supervise Area Managers and Office Manager
- Inventory Control including Purchases and Distribution
- Supervise, Develop, Nurture and Retain Cleaners.
- Meet with customers as needed on any escalated service issue
- Comply and Enforce all company rules and instructions
- Manage the fleet of company cars
- Be onsite at any Area office by 7:00 AM and be available until 5:30 PM

Requirements to qualify for the position:

- 5+ years experience with It's Maid Day or equivalent experience
- Exceptional Attendance – Low number of same day call outs
- Great coaching skills
- Pass certification classes for Business Owners from Maid Training Academy

Job Openings

Atlanta is expecting a need for a General Manager no later than 2022. Future locations, as needed.

Our Product is Our People

www.itsmaidday.com